



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT
SDLF Gold-Level of Governance



President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

**NOTICE OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, May 1, 2019
STANDING PARKS AND RECREATION COMMITTEE REGULAR
MEETING 4:30 P.M. – 5:30 P.M.
Community Center
1601 Discovery Bay Boulevard, Discovery Bay, California
Website address: www.todb.ca.gov**

Parks and Recreation Committee Board Members

*Chair Kevin Graves
Vice-Chair Bryon Gutow*

A. ROLL CALL

1. Call business meeting to order 4:30 P.M.
2. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration by filling out a comment form. The public will be called to comment in the order the comment forms are received. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the view point of the Committee members.

C. DRAFT MINUTES TO BE APPROVED

1. April 17, 2019 Parks and Recreation DRAFT meeting minutes.

D. DISCUSSION ITEMS

1. Review, Discussion and Recommendation Regarding Pool Design Company Proposals.
2. Summer Activities Guide Update.
3. Paws on Parade Event Update.

E. FUTURE DISCUSSION/AGENDA ITEMS

F. ADJOURNMENT

1. Adjourn to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY

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**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, April 17, 2019
STANDING PARKS AND RECREATION COMMITTEE REGULAR
MEETING 3:30 P.M.
Community Center
1601 Discovery Bay Boulevard, Discovery Bay, California
Website address: www.todb.ca.gov**

Parks and Recreation Committee Board Members

*Chair Kevin Graves
Vice-Chair Bryon Gutow*

A. ROLL CALL

1. Call business meeting to order 3:30 P.M. – By Vice-Chair Gutow.
2. Roll Call – All present with the exception of Chair Graves and Recreation Programs Supervisor Kaiser.
3. Chair Graves arrived at 3:42 p.m.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. February 20, 2019 Parks and Recreation DRAFT meeting minutes – Approved.

D. DISCUSSION ITEMS

1. Discussion Regarding Community Center Pool.
General Manager Davies – Provided the details regarding the Community Center Pool Design Companies; 3-Terracon, Aquatic Design, and waiting for the third proposal. Once the proposals are received, Staff will prepare a comparison/evaluation and possibly bring back to the Parks and Recreation meeting on May 1, 2019. The intent is for the Parks and Recreation Committee to make a recommendation to the Board that if the Board moves forward with the design of a new pool Staff would recommend the chosen design company to do the work. There was discussion regarding an analysis of the location of the pool.

Public Comment Regarding:

- Which pool is being discussed; old pool or the new pool. There was discussion regarding the bids to design the pool, pay for the design, and county requirements.

General Manager Davies – Stated that if the Board decides to move forward with the chosen design company, the pool will be designed, once the pool is designed, will go out to RFP for the building of the pool (based on the design).

- Bond for the Community Center Pool.
- Size of the Community Center Pool. There was discussion regarding the size of the pool; 6 Lane Pool with an L-Shape.
- Shortfall of 50k building the pool; build something that is low maintenance or maintenance free.
- Design Proposals; cost for design only.
- Design on larger pool and a recreational pool. There was discussion regarding the Hofmann money and a previous contract for the pool.
- Informative material provided at the last Special Meeting regarding the Community Center Pool.
- Larger pool will bring additional money/revenue to the Community Center.
- Annual Maintenance included in the design proposals for the pool.

There was discussion regarding information provided from the Finance Committee related to current costs and for estimated costs of a larger/newer pool.

- Copy of the contract for the existing pool.

General Manager Davies – Submit a Public Records Request to Town Staff.

- Size of the pool. There was discussion regarding the 3 different options for the Community Center pool; the recommendation was Option 3; if there is a new pool built.
- Profit on the previous pool and would like to have the numbers.
- Poll regarding the Community Center Pool.

2. Discussion Regarding Approval of the Revised Bylaws.

General Manager Davies – Provided the details regarding the revised Bylaws and aligning the committee meetings with the 1st Board meeting of the month (odd numbered months).

Motion by: Vice-Chair Gutow to approve the Revised Bylaws.

Second by: Chair Graves.

Vote: Motion Carries – unanimous vote of the members of the Parks and Recreation Committee.

3. Discussion Regarding Dog Park Options.

Parks and Landscape Manager Miller – Provided an update regarding the renovation of the existing Dog Park; funding, blown in bark, reseeding the small dog park, dogs getting under the fence, and the timeline; 6 months from start to finish.

Public Comment Regarding:

- Recreational equipment for the dogs.
- Small dog park vs. large dog park area.

There was discussion regarding the Dog Park Project. The recommendation from the Parks and Recreation Committee is to move forward with the RFP process and bring back to the Board for approval.

4. Discussion Regarding Front Entrance Lighting and Landscape.

Parks and Landscape Manager Miller – Provided an update regarding the Front Entrance Lighting; repaired the masonry, painted, removed the lighting, and the possibility of lighting that would coordinate with the holidays.

General Manager Davies – Provided additional details regarding the background of project.

The discussion continued regarding the RFP options; basic lighting \$15,000 or advanced lighting \$40,000.

General Manager Davies – Provided information regarding the reasoning for moving forward with the project; front entrance was dilapidated and needed refreshing. The discussion continued regarding the current lighting and possibly replacing the lights to a more advanced lighting. The recommendation from the Parks and Recreation Committee is to move forward with the RFP Process (what is budgeted) and to bring back to the Board for approval.

5. Discussion Regarding the Community Center Front of Building Outdoor Lighting.

Parks and Landscape Manager Miller – Provided an update regarding the Discovery Bay Community Center front of building lighting; solar lighting minimum of \$8,000 per solar lights (need at least 12 solar lights), hire an electrical engineer, county for approval, and a possible (California Environmental Quality Act) CEQA.

There was discussion regarding the Community Center front of the building solar lighting.

Public Comment Regarding:

- Funds for the Solar Lighting Project.

6. Discussion Regarding the Roadway Mediums within Discovery Bay.

Parks and Landscape Manager Miller – Provided an update regarding roadway mediums in Discovery Bay; State water regulation regarding the grass islands in roadways for municipalities; replace the grass with artificial turf (no water usage or maintenance).

General Manager Davies – Recommendation is to place the item in the paper or an email blast for a workshop to obtain feedback and ideas on replacing the lawn within the mediums. There was discussion regarding the mediums within Discovery Bay (Discovery Point), Landscaping Master Plan, Landscape Architect, RFP for a Master Plan, and bring back to the Board.

Public Comment Regarding:

- Cost of repairing the Roadway Mediums.
- Funds from the State for the Roadway Mediums.
- Maintenance of the Roadway Mediums and the possible need for a Master Plan.

E. FUTURE DISCUSSION/AGENDA ITEMS

Community Center Pool Design Proposals.

F. ADJOURNMENT

1. The meeting adjourned at 4:19 p.m. to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 04-18-19

<http://www.todb.ca.gov/agendas-minutes>